



UNITED STATES PATENT AND TRADEMARK OFFICE

FORM CD-260
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DAO 202-335

MERIT PROMOTION

Ann No.: **OHR-2006-0103**
Issue Date: **09/15/2006**
Closing Date: **09/29/2006**

VACANCY ANNOUNCEMENT

TITLE, SERIES, AND GRADE

Human Resources Assistant
(HR Development)
GS-0203-7
Full performance level: GS-7
One or more positions
Work schedule: Full-time
Competitive Service
Salary Range: \$36,671 - \$47,669 per annum
Non Bargaining Unit

VACANCY LOCATION

U.S. Patent and Trademark Office
Office of Human Resources
Enterprise Training Division
Alexandria, VA

AREA OF CONSIDERATION

Current Federal Employees with Civil Service Status; PTO Employees with Civil Service Status; Reinstatement Eligibles; and Career Transition Assistance Plan (CTAP)/Interagency Career Transition Assistance Plan (ICTAP); & VEOA Eligibles

This vacancy is also being announced as Vacancy Ann. No. OHR-2006-0102 under Delegated Examining regulations (opened to all U.S. citizens). Please review that announcement to determine if you are eligible for consideration under Delegated Examining procedures. NOTE: Applicants must apply separately for each announcement to be considered under both vacancy announcements.

QUICKHIRE VACANCY ANNOUNCEMENT

HOW TO APPLY

1. Log onto: <http://jobs1.quickhire.com/scripts/doc.exe>
2. Click on "Search Jobs"
3. Scroll down to "Office/Service" and highlight **Patent and Trademark Office**, click on "Submit"
4. Find "**OHR-2006-0103**", click on "View"
3. Follow instructions for on-line applications procedures.



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For specific information, contact: LaShawn Douglas-Green, 571-272-4180 Angelique.Mack@uspto.gov
TTD# (800) 828-1120 or Relay System

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Vacancy announcement supplemental information all qualified applicants will be considered regardless of age, race, color, sex, creed, national origin, lawful political affiliation, nondisqualifying handicap, marital status, sexual orientation, affiliation with an employee organization, or other non-merit factor.